

South  Suburban
Park & Recreation
PROFESSIONAL ASSOCIATION

General Meeting – Moraine Valley Community College
February 8, 2018 11:00AM
Meeting Minutes

1. Call to Order: 11:15AM
2. Introductions
3. Officer Reports
 - a. President's Report – Lauren Marino – Welcome to all of the students.
 - b. President Elect's Report – Josh Barry – Thanks to Moraine Valley for hosting the meeting. Welcome to the students.
 - c. Past President's Report – Joe Smith – Thanks to Moraine Valley for hosting. We have a great turnout. Thanks Nicole Yost and the social committee for a great job at the conference social. Thanks to our sponsor, Direct Fitness Solutions. They are a tremendous supporter of South Suburban.
 - d. Secretary's Report – Cate O'Brien – Minutes are on the table from the December 2017 and January 2018 meetings.
 - i. Secretary's approval of minutes from the December 2017 and January 2018 meeting. Approved by Beth Nagel and Taylor Martin.
 - e. Treasurer's Report – Tracy Wrase – Passed out the January report. We are doing well financially. We received an old balance from Chicago Park District and have seen good success with our square reader. Revenue: \$6,315.95. Expense: \$1,876.12. Current Balance: \$10,364.54.
 - i. Treasurers report file for audit.
4. Committee Reports
 - a. **Aquatics – Mary Crout** – Committee has had limited attendance. In order to increase attendance, and because many of the common issues are the same, they will be combining with the facilities committee. This is similar to what IPRA does. They will meet monthly with the facilities committee and three times per year they will do an aquatics specific round table. This will start in March. There will also be an aquatics specific round table in March as well. Date/time TBD.
 - b. **Athletics – Taylor Martin** – Meeting next Thursday, 2/15 at 11AM at the New Lenox Park District.
 - c. **Awards – Rachel Bauer/Marybeth Windberg** – A link will be emailed regarding the awards nominations. They are looking for nominees for young professional of the year, professional of the year and member of the year. We are also looking to recognize member milestones and commissioner milestones for years of service in the field in denominations of 5, 10, 15. The deadline to nominate is Friday, March 9th. The nominations should go to Mary Beth Windberg or Rachel Bauer.
 - d. **Community Leader – Sandy Chevalier/Mary Crout** – No Report
 - e. **Day Camp – Meghan Fenlon** – Currently looking for speakers for this year's workshop. Please let Meghan know if you have any suggestions for speakers related to day camp training. The workshop will be Friday, June 1 at Tinley Park Park District. The next meeting will be 3/14 at Nino's at 12:30. The minutes from the last meeting will be posted to the website.
 - f. **Early Childhood – Cathy Brewer** – The next meeting will 2/15 at 1PM at Orland Rec Department Franklin Loeb Center.
 - g. **Facilities – Chris Finn/Rachel Bauer** – Met on 1/24 to discuss staff, staff training and security where they shared forms and standard practices. The next meeting will be on

2/28 at 10:30AM at Romeoville Rec Department. The topics will be weather related issues, emergency procedures and transgender policies.

- h. **Legislative – Hollice Clark** – Next meeting will be 3/5.
 - i. **Programs – Olga Viano** – Next meeting will be 2/22 at Burbank. They will be planning for the programs for the 2018-2019 general meetings. They will be sending out a survey to the membership to get an idea what kinds of programs are desired.
 - j. **Publicity/Membership – Meghan Fenlon/Jen Yuska** – No Report
 - k. **Social – Nicole Yost** – Thanks to everyone for attending the conference social and thanks to Direct Fitness for their generous donation. They will be meeting on 2/22 at Deja Brew at 4PM after the athletic meeting to go over plans for the May social.
 - l. **Special Events – Beth Nagel/Kara Jelderks** – They met last month to discuss plans for the vendor showcase on February 27, 2019 at the Romeoville Rec Department. The next meeting will be 2/20 in Lockport and they will be going over sponsorships for special events and social media.
 - m. **Sponsorship – Keith Wallace** – Always looking for members if anyone is interested. Keith is working on sending letters to this year’s sponsors to see if they’re interested in sponsoring a meeting in 2018-2019. If you have any suggestions for new sponsorship opportunities please let the committee know. Thanks to today’s sponsor Play Illinois.
 - n. **Student – Debbie Scholl** – Thanks to all the students and professionals for attending today’s meeting. Information regarding the \$500 Undergraduate scholarship is available on the tables.
 - o. **Teens – Meghan Fenlon/Jason Buckholtz** – Next meeting will be 2/21 at 1PM at the Pleasantdale Park District. They will be discussing conference as well as ideas and submissions for next year. Several people have expressed interest in starting a day camp committee. Because the day camp workshop has low enrollment they are considering making it a Day Camp Workshop/Day Camp Committee next year. Summer coop trips have been sent out.
5. Old Business – None
6. New Business – Strategic Plan Update – Joe Smith reported. We used feedback from the membership to develop a fourth strategy. The updated strategic plan is available online. We will be voting for approval of the strategic plan at the March general meeting. Email the strategic planning committee with any questions.
7. IPRA Update – Duane Smith reported. CEU transcripts will be available at the end of February and will be emailed. Spring Certified Playground Safety Instructor Course is scheduled for 3/27, 3/28 and 3/29 at the Wheeling Park District. There are about 20 spots left in the course and the deadline to register is 2/25. Registration is available on the IPRA website. Registration for the Supervisor Symposium is now available. It is scheduled for 4/13 at Bartlett Park District. This symposium is designed for entry level supervisors. The Skills Development Webinar Series is available for registration and starts 2/14. For those of you seeking CPRP certification there are two prep courses available to prepare for the exam starting on 8/15 and 10/5. Registration is available on the IPRA website. Applications are available for the 2018-2019 Leadership Academy. Leadership Academy is a professional development school that consists of 6 full day courses. Moving forward there will be a team level and the agency level. They will be including 35 people in each level. Applications are online at this time. Mokena participates in the webinar series. Mike Selep invited other professionals to join the Mokena staff to participate in the webinar series if their district does not. They felt it would be a good networking opportunity. They usually do the webinar on Thursdays at noon.
8. Announcements
- a. Split the Pot
 - b. Thanks to our sponsor – Play Illinois
 - c. Next Meeting: March 8, 2018 Legislative Meeting at the Alsip Park District

- d. Josh Barry reported that we are currently looking to maintain or fill any committee chair positions as well as secretary and president elect for 2018-2019. Please see Josh if interested.
 - e. Cate O'Brien promoted the 38th Annual Volleyball for Charity Tournament. They are looking for volunteers to help run the event. Please contact Tracey Gallik at tgallik@olparks.com if interested in helping out.
9. Adjournment: Motion made by Kara Jelderks and Mary Crout.
10. 11:59PM