



General Meeting Minutes  
September 9, 2021  
Odyssey Sweet Spot, Tinley Park

**Call to Order – 12:07 pm**

**President's Report- Kevin Miller:** Thank you for coming out to our September meeting and social. Thank you to Odyssey Sweet spot for letting us use their venue today. I am excited to work with the association this year in this role and get us going down a path we have been on a while and improving our different elements. Thanks again for coming out.

**President Elect- Olga Viano:** I am happy to be following down the path with Kevin and the rest of the Board.

**Past President's Report –Beth Nagel:** Happy September! I am glad to see everyone in person. It has been forever. The Annual Report for the year is done so it will be sent out to the membership in the next week or so.

**Secretary's Report – Stacy Proper:** Copies of the May 2021 meeting minutes are on the tables. Motion to approve the minutes: Cate Coyle, Second by: Nikki Gotsch  
Motion carries

**Treasurer's Report – Jason Braglia:** For the month of May our beginning balance was \$10,620.24. We had a credit for the SSPRPA E-Sports tournaments. We had some debits from our May Social lunch, the room rental, annual report and some prizes. Our ending balance for the month of May was \$10,169.38. For the month of June our beginning balance was \$10,169.38. We had 2 deposits from split the pot and we had a debit with some promo items. Our balance ending in June was \$9,650.81. For the month of July, the beginning balance was \$9,650.81. We had some membership deposits as well as a refund. Credits we had was for the Board orientation, so we had the ending balance as of July 31, 2021 was \$11,774.19. For the month of August, our beginning balance was \$11,774.19. We had deposits of memberships as well as sponsorships and a debit for our Constant Contact for our yearly membership. The ending balance as of August 31, 2021 was \$15,332.94.  
There was no discussion on the May, June, July, August treasury report. It will be filed for audit.

Olga Viano: We are going to go through the proposed budget for 2021 – 2022. It is not on the website yet, but copies are on the table. It was also emailed out. For total income we have \$31,434.13 and then the expenses are \$33,199.62 with a net income of (\$1,765.49).

Motion to approve the 2021-22 budget: Cassie Proctor, Second by: Erin Cortilet  
Motion carries

## Committee Reports

- **Athletics- Keith Blomberg:** We talk everything athletics- valuable information on programs, classes, camps, leagues, trends and everything athletics you can think of. We did not meet in August. We will meet September 20<sup>th</sup> – every third Monday of the month. Reminders and agendas will be sent out a week before. We will meet via Zoom and at our first meeting we will talk about in-person meetings.
- **Awards- Rachel Bauer:** Kristine Wahlgren is the co-chair. We put on the April awards ceremony and get all of the information together for criteria, nominations, order the plaques, and put together the program. Meet as needed. Will start working on it in a couple of months.
- **Day Camp/Teens- Meghan Fenlon:** Our committee is made up of two separate groups. There is the Teen which meets monthly from September through May. We talk about teen programming, summer camps, and anything in regards to summer camps – programming, field trips, current standards. We have an occasional representative from PDRMA join us. Our first meeting will be via Zoom a week from today, Thursday at 9:30 am. If you have not received a link, reach out to Meghan. The other portion of this committee is Day Camp Workshop. We put on large workshop for day camp staff and site directors. It is typically the first Friday in June. We have had anywhere in the past from 250 – 350 participants. It has been canceled the past 2 years and some agencies have reached out about it. We are looking to do something; not sure what it will look like. The committee will typically meet starting in January, so if interested reach out to Meghan.
- **Diversity - Nikki Gotsch:** I am the co-chair. Keith Wallace with LWSRA is the chair. We cover topics from race, religion and anything that makes somebody diverse. We will meet after every general meeting. Today we are meeting at 3 pm via Zoom. If you are interested I will add you to our list. We also do a service project in a low-income or diverse neighborhood. Last year we did it in April. Thanks to everyone that came out to Fairmont Community Center in Lockport to help plant flowers and beautify the Community Center. We are looking for another one so if you have any ideas, share with Nikki or Keith.
- **Early Childhood- Scott Gray:** We meet via Zoom. Our last meeting we discussed preparing for this school year and all of our handbooks. We'll also be setting up a similar workshop to DC Workshop for the Early Childhood staff. We also have weekly roundtables for our teachers that they have open discussions similar to our meetings, so if anyone is interested in that reach out to Karen or myself or Kelly from New Lenox.
- **Facilities- Chris Finn:** Rachel Bauer is my co-chair. The facilities committee will meet on September 29 at 1:30 pm via Zoom. We will be discussing our topics for the upcoming year as well as if we will meet in person. Let Chris know if you would like to be added to the email list. We talk about every type of facility and things within the facilities.
- **Legislative- Hollice Clark:** Co-chair is Greg Lewis. We meet the first Monday of the month via Zoom.
- **Membership/Publicity- Jason Braglia:** Currently we have 209 members. We have 46 full members, 155 select members, 2 full business, 4 individual business, 1 retired and 1 individual. A couple of highlights, meeting agenda and treasurer's report will be posted on our website and will not be printed for meetings. The first meeting we printed them, but going forward we will not print them, so you can print your own copy or bring a device to follow along. For in-person meetings, be sure to wear your name badges. We will not be going around and doing introductions at the start of the meeting. A survey was sent out

yesterday in regards to your comfort level with in-person meetings, so be sure to take that. As of now for September/October, they will be in-person, but we want to know what your comfort level is for future meetings.

- **Professional Development- Olga Viano:** Beth Nagle is my co-chair. We do not meet monthly, but we discuss topics for each meeting and to get speakers to come in to talk to the group. We have the topics and speakers set-up for this year, so we will meet later on this year to get everything set-up for next year. We also secure the meeting locations that are not socials. This year: October – Palos Heights for the focus group for Strategic plan. The more people we can have come to discuss and share their opinions on the Strategic Plan the better. November meeting will be on a Wednesday because November 11 is a holiday @ Worth Park District with Hitchcock Design Group. Hitchcock will not present via Zoom. December Social TBD, January/Hickory Hills with T-Mobile, February/student meeting at Moraine Valley, March/Oak Forest legislative update/Diversity committee, April/Midlothian awards, and May social TBD. We are working with Matt Fairbanks from Palos Heights on a Leadership series, so we will send an email out about that. It will be different than a meeting date and we will have Bobbi Nance out to speak; one in the fall and one in April.
- **School Age- Rebecca Perkaus:** We meet from August to May. We met in August and discussed all of the hardships we are facing, staffing issues, before and after school programming, and youth programming. Our next meeting is September 24 and we are meeting via Zoom for the year.
- **Social- Cassie Proctor:** Erin Cortilet is my co-chair. Everyone should have received a ticket for door prizes. I have split the pot tickets. We meet as needed. We planned the social today and we will be meeting to plan the December social and Conference social if that will be happening. Lately we have been meeting via Zoom, but we also like to meet at bars. Contact Cassie if interested in joining the committee.  
**Tom Hartwig:** We will be hosting a social at the NRPA Conference in Nashville. I am working on putting it together and working on the venue. It will be on Wednesday @ 8:30 pm. As soon as I secure a place, we will get that information out.
- **Special Events- Eric Sloyan:** During our meetings we discuss special events districts are running that month. We also discuss topics on marketing or safety during our special events. Our first meeting will be September 14 at 11:00 am via Zoom and we will discuss if we want to meet in-person or via Zoom. My co-chair is Cassie.
- **Sponsorship/Marketing- Jason Braglia:** We meet via Zoom and hope to have our first meeting next week. If interested in joining, send me an email. We discuss anything marketing wise; marketing different programming. We are going to be working on obtaining sponsorships for our meetings and socials. Currently we have 5 meetings and social sponsors, but we are looking to increase that.
- **Student- Delaney Harty absent – report submitted:** Her first meeting will be held via Zoom Tuesday, September 21 at 2 pm. Please email her if you are interested in joining the committee. They meet the third Tuesday of each month at 2 pm in person or Zoom. They will decide that for the year at their first meeting.

## **Old Business**

- Strategic Plan update –Tom Hartwig: We will meet September 16 at 1 pm. I will pick a place and let everyone know. We have a group that worked on the By-laws that got that done for last year and the next step is Strategic Plan. If you are interested in being a part of the Strategic Plan process, email and let me know. The next meeting is very important, so encourage staff to come. We will be going through and asking questions to help guide where the association goes over the next 3 years. If you would like to have input or knows someone that does, make sure they are at the next meeting so they can help with that process.

## **New Business**

- Leadership Series w/ Bobbi Nance- Kevin Miller: Those dates will be Thursday, November 18 - Dealing with the Three D's; the Difficult, the Demotivated and Duds and Thursday, March 3 - The Big Picture Behind Solving Big Problems. These workshops will be 2 hours and 15 minutes in length. There will be a 45-minute lunch. There will be .2 CEUs attached to them. At this time we are planning for in-person, but we have the ability to switch to Zoom if we need to. We will have more information coming out in the next month.
- General Meetings Status Update

**Announcements-** Kevin Miller: As Jason mentioned an email went out. Please take that survey and let us know what you are comfortable doing. I know we cannot predict what is going to happen. If you have additional questions/concerns, email the Board.

Olga Viano: Introduced Amy, New Lenox Park District's new Marketing and Public Relations staff member

Cassie Proctor: Announced split the pot and door prize winners

Motion to adjourn the meeting: Tom Hartwig, Second by: Rachel Bauer  
Motion carries

**Adjournment- 12:37 pm**