



General Meeting Minutes
October 14, 2021
Palos Heights Parks & Recreation

Call to Order – 11:06 am

President's Report- Kevin Miller: Thank you for coming out today. This is a very big meeting for the Association as we discuss our strategic plan later today. I also want to thank Palos Heights and their staff for hosting today's program. I see a lot of new faces that I have not seen in a while so that is great. I do want to encourage you guys to continue to come early and take that opportunity to network and meet the other chairs and get involved with the committees if you are not already involved.

President Elect- Olga Viano: Thank you Palos Heights for hosting. This is great! We were able to get the committee chair gifts from last year. Everything finally came in. We got a nice bag for everybody and there is a blanket inside and a mug and socks in the mug. We greatly appreciate all the committee chairs and co-chairs. If you are interested in getting involved, I suggest you get on a committee. We appreciate everyone from last year and this year and everyone that continues to be a member, committee chair and co-chair.

Past President's Report – Beth Nagel: Happy October everybody! For my report I just want to piggyback off of Olga; you guys deserve all of those gifts. It was a really rough year last year, but going forward hopefully we don't have to go through that again. As far as shirts go for full-time members, I will keep you posted when we have those.

Secretary's Report –Stacy Proper: The September meeting minutes have been posted to the website, so if you haven't had a chance to look at those please view those on the website.

Motion to approve the September General meeting minutes: Lauren Koszola, Second: Sarah Hamilton
Motion carries

Treasurer's Report – Jason Braglia: The treasurer's report was posted on the website last week. Beginning balance in September 1, 2021 was \$15,332.94. We had some credits of membership, social, and split the pot. Deposits totaled \$1,744.79. Debits we had for the website, social as well as the NRPA social. Total expenses were \$1,320.92. Our ending balance as of August 31, 2021 was \$15,756.81.

Kevin Miller: Any comments or discussion on the treasurer's report? None. We will file for audit

Committee Reports

- **Athletics – Keith Blomberg:** We met in September to talk about the format for the Athletic meetings. We talked about the agenda topics for the rest of the year. We talked about our successes and conflicts with summer programs. We discussed our SSPRPA E-Sports Rocket League tournament we will be doing in January. We did one last year and had 23 participants and 4 agencies and we are hoping to improve on that and get more agencies. We will be meeting again on October 18 via Zoom. If you are interested in joining the Athletic committee, come talk to me. We discuss a lot of things athletics and if there is something we are not discussing that you would like to discuss let me know. We are looking for more people to join. In October we will be discussing fall programs, new winter/spring programs and youth leagues.
- **Awards – Rachel Bauer: no report**
- **Day Camp/Teens - Meghan Fenlon: absent/no report**
- **Diversity – Keith Wallace/Nikki Gotsch: absent/no report**
- **Early Childhood – Karen Cooper/ Scott Gray: absent/no report**
- **Facilities – Chris Finn:** We met in September and discussed all of the topics we will be talking about for the entire year for our meetings. We discussed how we will be doing our meetings. We will do some in-person and some in Zoom. All of our topics are online. The meetings are normally the 4th Wednesday of the month at 1:30 pm. The next meeting will be October 27 and we will be talking staff, staff training, position comparisons and Facebook.
- **Legislative – Greg Lewis:** We met October 4. Our minutes are online. Part of meeting now is devoted to recapping the General meeting and we talked about membership and the importance of it. We had discussion on full-time and part-time job market and the different scenarios and everything that is going on with that. The Legal Symposium coming up on November 4 in Oak Brook. The National Conference wrap-up; South Suburban had a social that was well attended. Pros and cons with conference; a lot of stuff was virtual even though you were there. They did a good job locking everything down because of Covid. State conference is a go coming up in January. It is great to get out and get active again and seeing people out and having that interaction. Our next meeting is Monday, November 1 via Zoom.
- **Membership/Publicity –Jason Braglia:** Currently we have 228 members. That is an increase of 21 members since our September meeting. We have 49 full members, 169 select members, 8 business members, 1 retired and 1 individual. This is just a reminder that the meeting minutes, agendas and treasury reports will be posted on the website the Monday's before the meetings.
- **Professional Development – Olga Viano:** I do have a list of people that would like to join, but if anyone else is interested, we do not meet every month because we basically prepare for the following year for meetings. I have a list so if you haven't heard from me, don't be alarmed; I will send something out when we start preparing for the following year. Next month for November, just a special note, our meeting is on Wednesday, November 10; not a Thursday because it is Veteran's Day and a lot of districts are off that Thursday. Our next meeting will be November 10 at the Worth Park District and our speaker will be Hitchcock Design Group and their presentation is going to focus on a start to finish process on developing a unique and creative play environment. They are going to touch on the

importance of collaboration at all levels of design with the owner, client, consultants and vendors to generate momentum and public interest to realize the vision of the design space. We will be applying for CEU's for that.

- **School Age -Rebecca Perkaus/absent report submitted – (Kevin):** at the last meeting they discussed fringe benefits and monetary bonuses and referral bonuses that various agencies are offering to bring in new staff. They also discussed enrollment numbers for before and after school. They shared independent contractor information and discussed enrollment your youth enrichment programming. Their next meeting is scheduled for Friday, October 22 at 1 pm via Zoom.
- **Social – Erin Cortilet:** We are working on the December social. We had our Zoom meeting last Thursday before the Executive meeting and we have narrowed it down to the Orland Park Ice Arena or the Alley Bar & Grill/Thunderbowl in Mokena. We will be finalizing the social Thursday, October 21 at 9:30 am at our next Zoom meeting. We will hopefully have that announced sometime in November.
- **Special Events – Eric Sloyan:** We met last Tuesday and we went over all of our fall events and events each district is running. Our next meeting will be Tuesday, November 9 at 11 am via Zoom.
- **Sponsorship/Marketing – Jason Braglia:** We had our first meeting on Tuesday, September 14. We discussed different meeting days and times for upcoming meetings as well as topics. We discussed marketing for hiring internships and branding facilities. We had good discussion on co-oping marketing ideas and plans we can each use for different events. Our next meeting is Tuesday, October 19 at 10:30 am via Zoom.
- **Student – Delaney Harty/absent report submitted (Kevin):** They will continue to meet virtually. The next meeting is Tuesday, October 19 at 2 pm via Zoom. If you are interested, reach out to Delaney Harty at Oak Lawn Park District.

Old Business

- Strategic Plan

New Business

- Leadership Series w/ Bobbi Nance –(Olga) The email went out yesterday to all of the members. We have a member and non-member price. So if you know someone that is a non-member, they can register for the leadership series. It is Dealing With the Three D's with Bobbi Nance. She has spoken at conference and is a well-known speaker. It will be at Palos Heights. People are registering and there are limited spots; 50 possibly 60. It is from 11 am – 2 pm with a lunch break. It will be worth .2 CEU's. We will have another one in the spring.
- General Meetings Status Update – (Kevin): A couple of weeks back, Jason sent the Association a poll asking you input regarding your comfort level to attend meetings in-person or via Zoom. Those results came back all over the board. We had 20% were ready for in-person, we had 15% that were not quite sure, 30 % said they were good either way 27.5% said they would prefer virtual, 7.5% strictly virtual and no one preferred the other option. The Board discussed it, the Executive Committee discussed it and made the decision to continue with in-person meetings. We will keep an eye on the different mitigation measures, the recommendations from the state

and CDC. Plan on us going forward with in-person meetings. If something were to change, we will let you know.

- Tom Hartwig: Thank you for showing up today. This is an integral part of doing our strategic plan. We met as a group and already did a SWAT analysis. After you are done eating, we are going to ask you to stay at your tables and might move some people to even it out. People from the committee for the Strategic Plan; we have narrowed down the SWAT analysis to about six different questions; actually it is more. We have six different topic areas and they are going to move from table to table so we are going to take about 9 minutes, but since we did not get the full 36 people in attendance; it might not take that long. Try to split up so you are not sitting with your agency so we get more rounded answers to the questions. Those questions are going to be used with the SWAT analysis to come up with a survey that will go out to the entire membership. That survey will help us create the Strategic Plan, which will help guide the Association over the next 3 years.

Announcements-

Erin Cortilet: Announced split the pot winners

Beth Nagel: Keith is not here, but there is a Diversity meeting today at 3 pm via Zoom.

Cate Coyle: The Oak Lawn Park District is hiring a full-time Athletic/Recreation Supervisor position, so if you know if any professionals looking to get into the field, send them our way.

Adjournment-

Motion to adjourn the meeting: Cate Coyle, Second by: Erin Cortilet

Motion carries

Adjournment- 11:28 am