

SSPRPA FACILITY COMMITTEE - MEETING MINUTES  
HELD: Oak Lawn Park District Community Pavilion  
Wednesday, October 25, 2023 - 2:00pm

Cate Coyle called the meeting to order at 2:04pm

Present: Cate Coyle-Oak Lawn, Kristine Wahlgren-Romeoville, Angel Sanchez- Hickory Hills, Joe Smith-Palos Heights, Chelsea Shulke – Pleasant Dale, Jena Carlson- Homewood-Flossmoor.

INTRODUCTION OF ATTENDEES

- All members introduced themselves

APPROVAL OF MINUTES:

ANNOUNCEMENTS:

TOPIC: Trends! What new programming, amenities, or special events are you offering at your facility that are working well?

**Chat GPT:** – put words in and generates questions, answers, letter etc

**Reimbursement programs – Fitness Centers:**

Silver Sneakers and Insurance programs for Fitness Centers – Oak Lawn does Silver Sneakers, Renew Active and Silver & Fit.

Silver Sneakers – reapply

Renew Active – paid per visit

Members get free membership at your facility and Silver Sneakers and Renew Active reimburse your agency per agreement

Palos – revenue \$15,000 from these programs

**Balances on account:**

Oak Lawn – clears out balance due, sends statement

Palos – clears out balance due

Romeoville – keeps balance due on their account

**Registration software:**

HF – using Amelia

**Renovations:**

Oak Lawn renovated a closet and turned it into a Functional Training room, turf, punching bag, TRX

**Events:**

RV – Party in Pink – Zumba Fundraiser

Pleasant Dale – Fall Fest/October Fest – Hayride, DJ, Scarecrow, food trucks,

-Boo Bash – for 2-5 yrs olds, games, snacks, costume, crafts

-7-10 yr olds – Pizza and decorate pumpkin, also doing Pizza with Santa

Oak Lawn – Back to School event – Challenge Obstacle Course, Outdoor movie

Changing the name of events to be all inclusive – Romeoville has Enchanted Ball, any adult and child can attend. Daughter and someone special.

**Vigils at facilities:**

Oak Lawn had group come to park and held Palestinian vigil, checked ordinances, locked door to facility – only allowed members into facility. Had to keep vigil outside.

**Fitness in different language:**

Romeoville offered Get Fit classes taught by instructor in polish

Question about offering separate times for men and women's classes, due to cultural traditions

**Rentals:**

Requests for gender specific staff to work during the rental, not guaranteed

Requests by certain cultures/religions – Mexican tradition to dance with live turkey!

Requests to stay later than posted times:

Romeoville – strict, does not allow

Palos – will allow if have staff available

Oak Lawn – does it for big tournaments, Martial Arts events

Pleasant Dale – charges additional fee

Next MEETING DATE & LOCATION: November 29, 2023 - 2:00pm - via Zoom.

TOPIC: Preventative Maintenance, Facility Manuals, and Vendors (Vendor Master List)

ADJOURNMENT: Meeting was adjourned at 3pm on Wednesday, October 25, 2023.