

2025-2026 Proposed SSPRPA Budget

Income Account	
402- Membership Dues	11,995.00
404- Socials	12,535.00
405- Meal Fees	4,590.00
406- Workshops	6,350.00
407- Sponsorships	0.00
408- Miscellaneous	1,325.00
Total	\$36,795.00

Expense Account	
502- Socials	\$14,435.00
503- Meals	\$4,590.00
504- Legislative/Public Awareness	\$2,500.00
505- Workshops	\$6,883.75
506- Advertings and Marketing	\$100.00
507- Awards	\$970.00
508- Licensing & Dues	\$11.00
509- Miscellaneous	\$1,550.00
510- Insurance	\$600.00
511- Website Maintenance	\$1,012.00
512- Special Projects	\$900.00
513- Professional Development	\$500.00
Total	\$34,051.75

Net Income	\$2,743.25
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PROGRAM BUDGET WORKSHEET**INSTRUCTIONS:** Fill in all boxes that apply to your committee budget. Spreadsheet will do the calculations and totals.**COMMITTEE NAME:**
PROJECT

MEMBERSHIP DUES / PUBLICITY/ INSURANCE

INCOME

Account #	Name:	RATES		X PART#		X OCCURRENCE			Actuals
402	Select	17.00		1			175	\$ 2,975.00	\$ 3,507.00
402	Full Member	135.00		1			60	\$ 8,100.00	\$ 7,930.00
402	Full Business	160.00		1			5	\$ 800.00	\$ 640.00
402	Retireed Members	12.00		1			10	\$ 120.00	\$ 204.00
	Total Membership dues								
402	from Square Report								\$ 12,281.00
408	T-Shirt	12.00		1			25	\$ 300.00	\$ -
408	Outerwear	25.00		1			25	\$ 625.00	\$ -
408	Bears Tickets								\$ -
408	Sox Tickers	2.00		1			200.00	\$ 400.00	\$ 448.00
TOTAL REVENUE								\$ 13,320.00	\$ 448.00

EXPENSES:

Account #	Name:	Description of items	Total Amount	
503	Meals	Board Orientation Food	\$ 400.00	\$ 300.00
503	Meals	Executive Board Inperson Meeting	\$ 600.00	
503	Meals			
506	Advertings and Marketing	Misc Marketing	\$ 100.00	\$ -
507	Awards	***Committee recognition gifts (TBD by president)	\$ 1,000.00	\$ 912.00
508	Licensing & Dues	Secretary of State Paperwork Annual Report Filing	\$ 11.00	\$ 11.00
510	Insurance	Cincinnati Insurance Companies Renewal of Policy	\$ 600.00	\$ 525.00
509	Misc. Scholarships	Undergrad/Graduate Scholarship	\$ 1,000.00	\$ 1,000.00
509	Misc. Scholarships	IPRA Membership Giveaway	\$ 550.00	\$ 500.00
511	Website Maintenance	Constant Contact/Zoom Yearly memberships	\$ 315.00	\$ 198.00
511	Website Maintenance	SSPRPA Website - Host Papa(155.88) & Foreign Fee (3.22)	\$ 160.00	\$ 160.00
511	Website Maintenance	SSPRPA Website - Wix.com	\$ 132.00	\$ 132.00
511	Website Maintenance	SSPRPA Drop Box Account - Professional Individual	\$ 199.00	\$ 199.00
511	Website Maintenance	SSPRPA Simply Voting Software \$200+\$6 International Fee	\$ 206.00	\$ 206.00
512	Special Projects			\$ -
512	Special Projects	SSPRPA Apparel	\$ 900.00	\$ 817.00
TOTAL EXPENSES			\$ 6,173.00	\$ 4,960.00
NET INCOME/(LOSS)			\$ 13,320.00	

5/1/25

PROGRAM BUDGET WORKSHEET

INSTRUCTIONS: Fill in all boxes that apply to your committee budget. Spreadsheet will do the calculations and totals.

COMMITTEE NAME:

SOCIAL - RAFFLES

PROJECT

Opening Social

INCOME

Account # Name:

404 Entrance/Activity Fee	RATES\$	17.00	X PART#	1	X OCCURRENCE	60	\$ 1,020.00
404 Meal Fee	RATES\$	20.00	X PART#	1	X OCCURRENCE	60	\$ 1,200.00
404 Misc. Split the Pot	RATES\$	1.00	X PART#	1	X OCCURRENCE	25	\$ 25.00

TOTAL REVENUE

\$ 2,245.00

Actuals

EXPENSES:

Account # Name:

502 Socials

Description of items

Location

Total Amount

\$ 300.00

\$ 120.00

502 Socials

Raffle Prizes

\$ 200.00

\$ 1,000.00

502 Meals

\$20pp X 60p

\$ 1,200.00

502 Misc.

Square Fees (60 people x .75)

\$ 45.00

\$ 45.00

TOTAL EXPENSES

\$ 1,645.00

\$ 1,165.00

NET INCOME/(LOSS)

600.00

COMMITTEE NAME:
PROJECT

Holiday Social

404	Entrance/Activity Fee	RATES\$	17.00	X PART#	1	X OCCURRENCE	60	\$	1,020.00
404	Meal Fee	RATES\$	20.00	X PART#	1	X OCCURRENCE	60	\$	1,200.00
404	Split the Pot	RATES\$	1.00	X PART#	1	X OCCURRENCE	25	\$	25.00

\$	2,245.00
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Total Amount	
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\$	200.00
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\$	200.00
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\$ 1,200.00

\$	45.00
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\$	1,645.00
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\$	600.00
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\$	-
\$	-
\$	-
\$	-
\$	450.00
\$	250.00
\$	1,297.65
\$	45.00
\$	2,042.65

[illegible]

PROGRAM BUDGET WORKSHEET**INSTRUCTIONS: Fill in all boxes that apply to your committee budget. Spreadsheet will do the calculations and totals.****COMMITTEE NAME:**
PROJECT

SOCIAL - RAFFLES

End of the Year Social

INCOME**Account # Name:**

404 Entrance/Activity Fee	RATE\$	17.00	X PART#	1	X OCCURRENCE	60	\$	1,020.00
404 Meal Fee	RATE\$	20.00	X PART#	1	X OCCURRENCE	60	\$	1,200.00
404 Split the Pot	RATE\$	1.00	X PART#	1	X OCCURRENCE	25	\$	25.00

Actuals

\$ -

TOTAL REVENUE

\$ 2,245.00

\$ -

EXPENSES:**Account # Name:****Description of items****Total Amount**

502	Socials	Location With Activiy	\$	300.00
502	Socials	Drink Ticket per person	\$	200.00
502	Meals	\$20pp X 60p	\$	1,200.00
502	Misc.	Square Fees (60 people x .75)	\$	45.00

TOTAL EXPENSES

\$ 1,645.00

NET INCOME/(LOSS)**600.00**

PROGRAM BUDGET WORKSHEET

INSTRUCTIONS: Fill in all boxes that apply to your committee budget. Spreadsheet will do the calculations and totals.

COMMITTEE NAME:

MEAL FEES

PROJECT

General Monthly Meeting Meals

INCOME**Account # Name:**

405

RATES \$ 17.00 X PART# 45 X OCCURRENCE 6 \$ 4,590.00

TOTAL REVENUE

\$ 4,590.00

EXPENSES:**Account # Name:**

Description of items

Total Amount

503 MEALS

October Meeting

\$ 765.00

503 MEALS

November

\$ 765.00

503 MEALS

January

\$ 765.00

503 MEALS

February

\$ 765.00

503 MEALS

March

\$ 765.00

503 MEALS

April

\$ 765.00

503 Miscellaneous

TOTAL EXPENSES

\$ 4,590.00

NET INCOME/(LOSS)

\$ -

Actuals

\$ 735.00

\$ 988.88

\$ 798.45

\$ 835.00

\$ 1,085.00

\$ 1,474

PROGRAM BUDGET WORKSHEET

INSTRUCTIONS: Fill in all boxes that apply to your committee budget. Spreadsheet will do the calculations and totals.

COMMITTEE NAME:

Professional Development

PROJECT

We will be applying for the IPRF Educational Grant to cover the cost of some if not all of the Workshops.

INCOME

Account # Name:

	Member Morning Seminar							
406	Workshop	RATES\$	25.00	X PART#	1	X OCCURRENCE	50	1,250.00
406		RATES\$	0.00	X PART#	1	X OCCURRENCE		-
	Member Afternoon Seminar							
406	Workshop	RATES\$	25.00	X PART#	1	X OCCURRENCE	50	1,250.00
406	IPRF SCHOLORSHIP	RATES\$		X PART#	1	X OCCURRENCE		
TOTAL REVENUE								2,500.00

EXPENSES:

Account # Name:

		Description of items	Total Amount
513	Prof. Dev.	1 Workshops	\$ 3,000.00
513	Prof. Dev.	Speaker Fees for General Meetings	\$ 500.00
513	Prof. Dev.		\$ 27.00
513	Prof. Dev.	CEU's For 2 Workshops	\$ 450.00
TOTAL EXPENSES			3,977.00
NET INCOME/(LOSS)			(1,477.00)

5/1/25

PROGRAM BUDGET WORKSHEET

INSTRUCTIONS: Fill in all boxes that apply to your committee budget. Spreadsheet will do the calculations and totals.

COMMITTEE NAME:
PROJECT

WORKSHOPS
Early Childhood

INCOME

Account # Name:

406 Workshop Fee RATE\$ 10.00 X PART# 1 X OCCURRENCE

75
\$ 750.00

TOTAL REVENUE

Actuals

\$ 820.00

EXPENSES:

Account # Name:

Description of items

Total Amount

505 Workshops

Speakers/ Opening Speaker

\$ 300.00

\$ 469.00

505 Workshop Supplies

ECH Give-aways

\$ 300.00

503 MEALS

\$ -

509 Misc.

Square Fees 75 participants x .75

\$ 56.75

\$ 61.00

TOTAL EXPENSES

\$ 656.75

NET INCOME/(LOSS)

\$ 93.25

5/1/25

PROGRAM BUDGET WORKSHEET

INSTRUCTIONS: Fill in all boxes that apply to your committee budget. Spreadsheet will do the calculations and totals.
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COMMITTEE NAME:

WORKSHOPS

PROJECT

Day Camp

INCOME**Account # Name:**

406 Member Entrance f

RATE\$ 10.00

X PART#

1

X OCCURRENCE

250

\$ 2,500.00

406 Non Member Entra

RATE\$ 12.00

X PART#

1

X OCCURRENCE

50

\$ 600.00

TOTAL REVENUE**\$ 3,100.00****EXPENSES:****Account # Name:**

Description of items

Total Amount

505 CONTRACTUAL

DC Speakers/ Opening Speaker

\$ 1,000.00

505 SUPPLIES

DC Give-aways

\$ 1,600.00

503 MEALS

DC - lunch, paper products, pop/water

\$ 150.00

509 Misc.

Square Fees 250 paticipants x .75

\$ -

TOTAL EXPENSES**\$ 2,750.00****NET INCOME/(LOSS)****\$ 350.00**

COMMITTEE NAME:
PROJECT

SPONSORSHIP

Account # Name:

[illegible]

Actual

\$0.00

\$0.00

Account # Name:

Account # Name:

Description of items

Total Amount	
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\$ -

TOTAL EXPENSES

\$ -

NET INCOME/(LOSS)

2,000.00

5/1/25

PROGRAM BUDGET WORKSHEET

INSTRUCTIONS: Fill in all boxes that apply to your committee budget. Spreadsheet will do the calculations**COMMITTEE NAME:**
PROJECT

AWARDS

INCOME

Account # Name:

RATE\$ X PART# X OCCURRENCE \$ -**TOTAL REVENUE**

\$ -

EXPENSES:**Account # Name:**

507 Awards
 507 Awards
 507 Awards
 507 Awards
 507 Awards
 507 Awards
 509 Misc
 509 Misc

Description	Total Cost
President Plaque	\$ 80.00
Young Professional Plaque	\$ 80.00
Professional of Year Plaque	\$ 80.00
Certificates	\$ 30.00
Decorations	\$ 200.00
	\$ -
Young Professional Award (Wilson Fam Scholarship)	\$ -
Professional Award	\$ 500.00

TOTAL EXPENSES

\$ 970.00

NET INCOME/(LOSS)**\$ (970.00)**

5/1/25

PROGRAM BUDGET WORKSHEET**INSTRUCTIONS: Fill in all boxes that apply to your committee budget. Spreadsheet will do the calculations and totals.****COMMITTEE NAME:**
PROJECTLEGISLATIVE
Legislative Events**INCOME****Account # Name:**

406 Legislative Awareness Event

RATE\$

X PART#

1

X OCCURRENCE

\$

-

TOTAL REVENUE

\$

-

EXPENSES:**Account # Name:****Description of items****Total Amount**

504 Legislative

Legislative Networking Social

\$ 1,000.00

504 Legislative

504 Legislative

Legislative Breakfast Tinley Park

\$ 1,500.00

504 Legislative

TOTAL EXPENSES

\$ 2,500.00

NET INCOME/(LOSS)

\$ (2,500.00)

Actual

\$ 1,300.00