

South  Suburban  
**Park & Recreation**  
PROFESSIONAL ASSOCIATION

December Social “The Enchanted Castle”, Lombard  
Thursday, December 9, 2011  
MEETING MINUTES

**President’s Report - Lee Ann Fisk:** Meeting to order at 11:15 am. Wished all “Happy Holiday’s” from the Board. Introductions and “question of the month,” “What is your favorite Christmas Cookie?” Results: 15 different types of cookies, tie between Chocolate Chip and Thumbprint. The new logo table cover was on display and Lee Ann explained that it should travel to all events and to contact her if you need to use it. The “Note Cards” were being printed to be used for properly thanking sponsors and for end of year awards.

**President Elect Report - Tom Hartwig:** Wished all a “Happy Holiday.” Working on tri-fold pictures. Target date is conference.

**Past President’s Report - Erin Lynch:** Not present due to health set-back; is doing better.

**Secretary’s Report - Laurie Nissen:** “Happy Holidays” Minutes from November meeting available for Lee Ann to ask for approval. Mary Crout, Oak Lawn, made a motion to accept, Chris Finn second the motion, all in favor, none opposed, motion carried and November meeting minutes approved.

**Treasurer’s Report - Sharon Rybak:** Not present – sent report – Lee Ann gave report: Beginning Balance of \$7,438.49, \$744.00 Total Income, Total Disbursements of \$448.00, ending Balance of \$7,734.49. Motion to approve and accept Treasurer’s Report – Joe Smith, Worth, seconded by Colleen Canavan, Palos Heights, all in favor, none opposed.

**Committee Reports:**

- **Aquatics-** Jen Williams, Lockport – On going discussions regarding Red Cross. Lee Ann informed all that Jen is a wealth of information on Red Cross and a reliable resource.
- **Athletics** – Keith Jones, Homewood-Flossmoor – next meeting scheduled December 13, 1:00 pm at Homewood-Flossmoor. Hershey Track and Field and free pizza.
- **Community Leader** – Maddie Kelly, not present, sent report, has secured Governors Mansion for Tuesday, May 1, 2012. When menu is finalized cost will be given. Last year was \$44.00.
- **Early Childhood** – Laurie Nissen, Alsip, next meeting January 19, 2012, 11:00 am hosted in Orland Park, topic, upcoming conference, those attending to bring back information.
- **Legislative** – report given by Lee Ann – committee met Monday, Dec. 5<sup>th</sup>. The January program will be on changes in IMRF and redistricting. The meeting to be held in Homewood/Flossmoor.
- **Membership** – Jen Yuska not present – Lee Ann reported that dues still coming in.
- **Programs/Social** – Today’s social is the program. Joe explained procedure for today. Next meeting December 16<sup>th</sup> at Trios in Palos Heights at 3:00 pm to discuss conference social. Theme will be “Beach” time will be 8:00 – midnight with \$10.00 donation at door.

- **Students** – Mary Crout reported that Mike Baiardo and she are in the process to have student information piece that was put together by Meghan for the Graduate and Undergraduate program for January meeting.
- **Teen Committee** – Colleen Canavan, Palos Heights, summer trips due by December 14 to herself and Laurie Nissen. Next meeting January 18, 1:00 at MVCC. Lee Ann asked if any agency with teens could participate in trips. Colleen confirmed yes.

**Old Business:**

Evelyn Gleason, Midlothian has information regarding QR codes

**New Business:**

“Someone You Should Know” template is going out on Website. Donna McCauley will be featured first. This is part of goals and objectives from Strategic Plan in an effort for networking in our Professional lives to know people you can call upon for information for career advancement.

Tom Hartwig reported on the Financial Comparison that was conducted on Thursday, December 8<sup>th</sup> as part of Strategic Plan Goals: total process took 3 hours, everything balanced and was accounted for; Recommendations: add line items for detail and to tighten up control for checks and balances.

IPRA update from Mike Leonard, Palos Heights, salary survey being looked at, everyone needs to take the survey that is online to define IPRA services, First Institute will be held this spring in Oak Brook, Directors Salary Survey has been sent to directors.

**Announcements:** Two new committees are in the process of taking steps of taking steps of monthly meetings with attendance and minutes being taken, to become official. **Facilities** met November 16; six attended and set topics to be discussed. Next meeting, December 14, 10:30, Oak Lawn. **Special Events**, 15-20 attended first meeting to set goals and objectives, next meeting December 13, Romeoville, topic, “Sponsorship.” Lee Ann asked that both committees submit minutes to Jen for posting on website.

The next meeting, Thursday, January 12, 2012 – Homewood/Flossmoor Park District, Irwin Community Center 18120 Highland Ave. Homewood 60430

A motion for adjournment was made by Gina Hassett, Hinsdale and seconded by Chris Finn, La Grange. The meeting was adjourned at 11:45 am.

Respectfully Submitted,

*Laurie Nissen*

Laurie Nissen, Secretary